

FIRST 5 SACRAMENTO COMMISSION  
2750 Gateway Oaks Dr., Suite 330  
Sacramento, CA 95833

## EVALUATION COMMITTEE

### ACTION SUMMARY

Monday, April 19, 2021 – 1:00 PM - 3:00 PM



**Members:** Steve Wirtz (Chair), David Gordon (Vice Chair), Olivia Kasirye  
**Advisory Committee Member(s):** Emily Bowen, Robin Blanks  
**Staff:** Julie Gallelo, Carmen Garcia-Gomez  
**Absent:** Olivia Kasirye, Robin Blanks  
**Consultant:** Applied Survey Research



This meeting took place via Zoom due to Covid-19 restrictions and to adhere to the County's policy on social distancing.

1. Call to order and Roll Call  
**Action:** Meeting was called to order at 1:00 PM. A quorum was established.
2. Public Comments on Off-Agenda Items  
**Action:** None.
3. Approve Draft Action Summary of March 15, 2021  
**Action:** Wirtz/Bowen.
4. General Evaluation Update – Applied Survey Research  
ASR provided an update on the evaluation activities that took place during the months of March and April. Activities included updates to the evaluation plans, preparation to present the Birth and Beyond Annual Report to the Commission in May, and the planning for special studies (HMG and CalWORKs) that will be conducted in the spring and summer. The Special Studies be presented to the Committee in July. The RAACD report will be presented to the Committee in the fall. Commission staff added that since the distribution of the HMG RBA, edits have been made and the final version will be shared with the Committee at the May meeting.  
**Action:** None
5. Demonstration: Data Management System  
Persimmony International, Inc. presented the data management system and new features that will be implemented beginning July 1, 2021. Efforts are being made to address duplication of clients in the system, and to prevent from it happening again. Chair Wirtz asked if contractors will be able to see clients' information, services, and locations where services were accessed. The ability to see service details would make a difference in how the clinical activity is handled. Commission staff explained that the First 5 consent allows contractors to share

client information for the purposes of referring and improving systems of care. Julie Gallelo, asked for clarification on the data merging of the clients. Commission staff explained that because there is a substantial duplication problem in the system, client files cannot be migrated. Clients will need to be entered back into the system as they enter the program in July. If clients are migrated, we will have the same duplication problem that exists now. Michael Kogus, with Persimmony explained that they will work to make the implementation as seamless as possible.

**Action:** None

Commission staff asked if Item 7 could be presented next to give Contractors an opportunity to comment and then move on to Item 6.

6. Review Sustainability Survey to Contractors

Commission staff, LaTina Price presented the Sustainability Survey to Contractors, explaining the process in creating the survey which included input from the SOS Committee. The plan is to have contractors complete the survey and return it with the 4<sup>th</sup> quarter report. ASR will evaluate the results of the survey. Committee members were pleased with the survey and didn't have any changes.

**Action:** None

7. Review and Approve Evaluation Plans

- RBAs: School Readiness, Help Me Grow, Effective Parenting

ASR presented the RBAs, explaining the changes to each of the RBAs. ASR staff also explained the new Family Information Form and process. The pre-FIF will have some revisions with a post-survey specific to programs. The surveys for each program will be tailored to address the "Better off" areas of the RBA, efforts will be made to ensure the surveys are not overwhelming to respondents. Julie Gallelo asked if the surveys will all be electronic or if there will be hard copies available. Commission staff explained that the surveys will be available in both hard copies and electronically. The timing for conducting the post FIF will be determined based on when the services are completed. Although, the decision has not be made yet. Julie Gallelo expressed how please she is with the evolution of the FIF tool to be used for evaluation purposes.

Discussion also included the home visiting models for the programs addressing African American child deaths. Chair Wirtz suggested using standardized tools across programs but also understands the need to measure program performance.

**Action:** Engage with contractors about the use of data for clinical purposes.

Committee member Dave Gordon had to leave the meeting early, therefore, a quorum was not present. The RBAs will be made available during the May meeting for an approval.

8. Committee Member Comments
  - a. Miscellaneous
  - b. Future Agenda Items/Presentations – no discussion

Adjourned: 3:10 p.m.

Respectfully submitted,

Carmen Garcia-Gomez, Evaluation Manager  
First 5 Sacramento Commission